 Registered charity no:      232222

**York & Harrogate Branch Annual General Meeting Minutes**

**Date** 27th June @ Bar Impossible York

**Attendees**

| Name | Member or Guest |
| --- | --- |
| Andrew Butler | Member |
| Peter Gorbert | Staff |
| David Hardwick | Member |
| Andrea Dryburgh | Member |
| Jean Snelling | Member |
| Pete Duggan | Member |
| Beatrice Reed | Member |
| Jenny Horner | Member |
| Jonathan Latham | Member |
| Ruth Bentley | Member |
| Alice Barker | Member |

**Committee Welcome**

Committee welcomed all the branch members in attendance to the AGM (Annual General Meeting).

Peter Duggan (trustee chair) stated he would act as chair of the meeting.

It was noted that the branch welcomes the presence of non-members and employees of the branch at the AGM however only branch members are eligible to vote.

The trustees took time to remember the members and supporters and staff who have sadly passed away in the last year.

Agenda

1. **Notification of absentees**
2. **Report from Committee**
3. **Approval of previous minutes.**
4. **Peter will run through the Financial Report**
5. **Approval of Independent Examiners (Azets)**
6. **Election of Committee – including introductions**
7. **And we have time at the end of the meeting for AOB and questions**

Before commencing the agenda the trustees thanked departing and departed trustees for their support.

1. **Record of Absentees notified**

| Nikki Payne | Branch Partnership Manager |
| --- | --- |
| Pat Kye | Member |
| Susan Laurie | Member |
| Brigit Rix | Member |
| Georgie England | Member |

1. **Report from Committee**

This AGM covers the period from 24th June 2022 until today 27th June 2023.

Summary of report

The Chair wanted to record the committee’s thanks for the great efforts of the staff through 2022 - in rehoming more animals in 2022/3 than in preceding 3 Years.

Reference was made in particular to Greyhound rehoming work.

This is a full record of the report of the trustees : Pete Duggan can you paste here

**X**

**Questions**

*Storage following cattery flood - it was confirmed now paying for offsite storage.*

*Where is the 4th Location? - final work being done on a lease on a shop in Malton still*

1. **Approval of previous (2022) AGM minutes**

3.1. Previous minutes were made available online

3.2. No questions were raised regarding the previous AGM minutes

Proposed for approval by Jean Snelling Seconded by David Hardwick the vote was passed unanimously by all those able to vote.

1. **Financial Report - to receive the 2022 accounts**

**Summary of presentation :**

4.1. Small change to the accounts in reporting of insurance and in the reporting of the number of FTE – the Branch manager was omitted.

4.2. Surplus in 2022 is expected to be a deficit in 2023

4.3. Cost increase in Cost-of-Living increase - in line with National Living Wage.

4.4. All areas of cost have gone up, Covid, Brexit, European War all impacting on pet food, services, overheads

4.5. Dog warden contract is an additional revenue stream

4.6. Adoption numbers are high and shops now performing - and have a sustainable model but we are still reliant on legacy donations to breakeven/ surplus.

4.7. Scarborough income has been pulled in 2023 - this has been covered by Bridlington but unlikely to be continued in 2024.

4.8. Investments stable including the amount ringfenced for contingency of closure.

 **Table of Financials to include 2022 please paste here** Peter Gorbert

| **£000’s** | **2015** | **2016** | **2017** | **2018** | **2019** | **2020** | **2021** | **2022** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Branch Income** | **985** | **575** | **603** | **750** |  **679** |  **999** |  **950** | **X** |
| **Branch Expenditure** | **888** | **916** | **1100** | **1243** |  **1046** |  **787** |  **752** | **X** |
| **Profit (Loss)** | **97** | **(341)** | **(497)** | **(565)** | **(365)** |  **214** |  **196** | **X** |

**Questions**

*Where do Scarborough animals go?*

*Unofficially Scarborough may have income / financial issues, so it is probably a financial decision the trustees have had to take. Those Animals from Scarborough will still come into the centre but will arrive.*

*Accounts were proposed for approval by Peter Duggan and Seconded by Andrew Butler the vote was passed unanimously by all those able to vote - accounts passed as read and would now be posted to charity commission when available.*

1. **Approval of Independent Examiners (Azets formerly Garbutt Elliot)**

Auditors were reviewed before the 2023 AGM and a recommendation to continue is now made to members at the next AGM.

Proposed by David Hardwick and Seconded by Beatrice Reed the vote was passed unanimously by all those able to vote.

1. **Election of Trustee Committee**

There are five trustees who have come forward for election to the trustee board who will briefly introduce themselves prior to the vote - in Alphabetical order these are

| **Candidate** | **Proposer** | **Seconder** |
| --- | --- | --- |
| Andrew Butler     | P.Duggan      | D.Hardwick        |
| Peter Duggan      | D.Hardwick      | A.Butler |
| David Hardwick | D.Blueman | A.Dryburgh |
| Beatrice Reed      | A.Butler      | D.Hardwick |
| Snelling, Jean      | G.England     | P.Duggan |

7 ballot papers received, all with a full complement of votes for each candidate - therefore all candidates were duly elected :

Results of the Election :

Andrew Butler 7 Votes

Peter Duggan 7 Votes

David Hardwick 7 Votes

Beatrice Reed 7 Votes

Jean Snelling 7 Votes

Candidates all re-introduced themselves to the attendees as did Alice Barker (Co-opted Trustee) and Jonathan Latham (Co-opted Trustee).

1. **AOB**

7.1. Ruth Bentley raised the question of how to bridge the gap between fundraisers, volunteers and Trustees

7.1.1.For example – Trustee information at the Summer fayre and volunteer @ the Summer Fayre - Trustees will continue to discuss @ next meeting to discuss any further opportunities

7.2. Elected Trustee completed willingness to act forms question was raised regarding DBS check which Peter Gorbert agreed to raise with Nikki Payne.

No further AOB items raised

MEETING Closed at 19.00